

Vacant Property Review Commission

Summary - May 21, 2014

Members present: Chip Crawford, Bill Johnston, Martina Ockerman, Karen Deprey, David O'Neill

Also in attendance: Derek Paulsen, David Barberie, Jonathan Hollinger

The meeting was called to order at 10:05 AM.

Commission members were sworn-in by Council Clerk, Meredith Nelson.

Motion by Karen Deprey, seconded by Martina Ockerman to approve the April summary. Approved Unanimously.

The lending institution representative was discussed.

The schedule of activities for the remainder of the year was discussed.

The setting of the tax rate and the earmarking of those funds was discussed.

A report to the Council in early July will be scheduled. Hollinger will bring a draft presentation to the next meeting.

Hollinger introduced the revised list of properties. New columns were added for Master Commissioner information.

Additional ways to determine vacancy were discussed.

The Commission discussed condemnations and demolitions.

The Commission discussed the process for inspecting properties. Code Enforcement will inspect all properties prior to sending the letter to the owner.

The Commission suggested keeping historical data regarding properties status with Code Enforcement and the Vacant Property Review Commission.

Hollinger will provide a list of all reported properties, as well as those that lack water service and have code violations.

The revised letter to stakeholders was discussed. Language was amended to reflect that vacant and blighted property should be reported.

Motion to approve letter by Karen Deprey. Seconded by Martina Ockerman. Approved unanimously.

Motion to adjourn by Martina Ockerman. Seconded by Bill Johnston. Passed Unanimously.